

**The University of Winnipeg**  
**SIGNING OFFICERS**  
**March 23, 2020**

For purposes of **banking**, any two of the following (or equivalent) are authorized to act as Signing Officers of the University:

President and Vice-Chancellor  
Provost  
Vice-Presidents  
Comptroller  
Executive Director Financial Reporting  
Director of Budgets  
Director of Financial Reporting  
Senior Financial Reporting Analyst

For purposes **other than banking**, including contracts, memoranda of understanding, letters of intent, and other agreements and instruments in writing, with a value **over \$25,000.00**, any two of the following (or equivalent) are authorized to act as Signing Officers of the University:

Chair and Vice-Chair, Board of Regents  
President and Vice-Chancellor  
Provost  
Vice-Presidents  
Chief Human Resources Officer  
Chief Information Officer  
University Secretary  
General Counsel  
Associate Vice-Presidents  
Registrar  
Executive Directors  
Comptroller  
Deans  
Principals  
Director of Purchasing  
Director, Institute of Urban Studies  
Senior Executive Officer and Advisor to the President

For purposes **other than banking**, including contracts, memoranda of understanding, letters of intent, and other agreements and instruments in writing, with a value **under \$25,000.00**, any two of the following (or equivalent) are authorized to act as Signing Officers of the University:

Chair and Vice-Chair, Board of Regents  
President and Vice-Chancellor  
Provost  
Vice-Presidents  
Chief Human Resources Officer  
Chief Information Officer  
University Secretary  
General Counsel  
Deputy Provost  
Associate Vice-Presidents  
Registrar  
Executive Directors  
Comptroller  
Deans  
Principals  
Associate Deans  
Directors  
Department Chairs  
Senior Executive Officer and Advisor to the President

For amounts under \$5,000.00, only one signature from the above list is required for all purposes.

The authority to revise the above Signing Officers list, from time to time, as circumstances change, is delegated from the Board of Regents to the President and Vice-Chancellor. Any changes made by the President will be reported to the Finance Committee for information.